**MYOB – Service Industries**

1. Identify if the individual/company in each of the following transactions is a customer /supplier/ personal.

|  |  |
| --- | --- |
| Clara purchased stationery from….. | Customer |
| Erin performed a service for…….. | Supplier |
| Drey paid ……. for advertising | Customer |
| Will sold a motor vehicle to …… | Supplier |
| Slater Co Ltd purchased equipment from ……. | Customer |
| Barbagallo Ltd sold machinery to ….. | Supplier |
| Kaur & Kaur paid ….. | Customer |
| Owner contributed funds to the business | Personal |

1. Identify whether the following transactions involve cash or credit.

|  |  |
| --- | --- |
| E Rinaudo went to the doctor and paid before she left | Cash |
| D Brant had his house painted by Singh Painters Co Ltd | Credit |
| Jasper fixed S Barbagallo’s car | Credit |
| Clara had her hair coloured and paid $100 | Cash |
| Erin’s massage cost her $80 which she paid by MasterCard | Cash |
| Drey had dinner at Roscoe’s which he paid before sitting down | Cash |
| Arvind was invoiced by In Electrics who rewired his house recently | Credit |
| Sophie sent Jessy an invoice for services performed | Credit |
| Tamsin paid $25 to get her nails done at Retreat Beauty | Cash |

1. Choose the correct tabs from the Command Centre for each of the following transactions.

|  |
| --- |
| Jujjar’s Wash n Go washed William’s car for $50 |
|  |
| Erin purchased office supplies on account $30 |
|  |
| Drey Vue Associates gave legal advice to Jessy $200 |
|  |
| Ella wrote a cheque to pay for accounting services $100 |
|  |
| Manny paid for legal advice from DVA $500 |
|  |
| William paid Jujjar’s Wash n Go $50 |
|  |
| Jasper received interest from his bank $20 |
|  |
| Sharan invested more money into her business $200 |
|  |
| Arvind paid D Brant for washing his driveway $100 |
| Banking spend money, enter purchases, paid bill |
| Daniel had his teeth cleaned and paid $100 |
| Banking spend money, enter sales paid today |